

# Rice University Graduate Program in Art History

## 2017-2018 Handbook

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#### Introduction

The PhD in Art History program at Rice University trains students for academic research and teaching, curatorial positions, and other careers in the visual arts. Program requirements include two years of coursework and the demonstration of two language proficiencies in addition to English, as well as the successful completion of a graduate research paper, oral and written qualifying exams, a dissertation prospectus, and a doctoral dissertation.

In addition to being in agreement with the regulations stated in this handbook, students must also be in agreement with the General Announcements (<a href="https://ga.rice.edu">https://ga.rice.edu</a>) and the Code of Conduct (<a href="https://ga.rice.edu/GR\_codeofconduct/">https://ga.rice.edu/GR\_codeofconduct/</a>).\*

All students entering the PhD program must complete the full curriculum, regardless of the degrees and coursework completed prior to the student's admission to Rice's doctoral program.

Although all students are admitted into the doctoral program, and no MA program is available, an MA degree may be conferred upon the successful completion of the first two years of course work, the passing of at least one language exam, and the completion of the graduate research paper.

In addition to the traditional degree timeline, the department also offers a Museum Professionals track, which is designed for students who currently hold professional appointments at local museums. All requirements for the program remain the same; however, graduate students who continue to hold their position at museums have an adjusted timetable for completing requirements.

The program is overseen by the Graduate Committee in Art History. The committee is comprised of department faculty

and supervised by a Director of Graduate Studies (DGS). The DGS is responsible for advising students on coursework and degree requirements, and the department's Graduate Program Administrator oversees completion and documentation of program requirements, as well as financial matters concerning graduate students.

All incoming students will be assigned to the DGS for the first semester. The DGS will assist in explaining departmental guidelines, choosing courses, and beginning to strategize about major and minor fields. First-year students will then identify a potential faculty advisor in their major field, approach the faculty member for permission, and, with the advisor's agreement, declare a permanent advisor by the end of the first week of classes in the Spring semester of the first year. After this point, a student may change his or her advisor at any time, with the agreement of the new advisor. Primary and secondary fields are chosen by the student in consultation with his or her advisor and with a view towards the requirements of the job market. Students should identify their primary and secondary fields by the end of the second year.

<sup>\*</sup>In case there is conflicting information, university-wide regulations take precedence over department-wide regulations, which take precedence over research group-wide regulations. If in doubt, students should seek help first at the department level (Director of Graduate Studies, advisor, and/ or department chair) and then at the central administration level (Office of Graduate and Postdoctoral Studies).

## **Requirements for the PhD Degree**

#### Courses

Satisfactory completion of at least 36 hours (12 courses) of graduate coursework (500 or 600 level) is required. One of the required courses, HART 590 (Methods in Art History), must be taken in the Fall term of the first year. At least three (3) of the courses taken must be in an area judged by the faculty advisor to be outside the student's main field of interest and will constitute a secondary field. At least half of the classes taken must be seminars. As part of preparation for the Graduate Research Paper, Qualifying Exams, and Dissertation Prospectus, students will take HART 503, HART 600, and HART 601. When taken for Qualifying Exam and Dissertation Perspectus purposes, HART 600 and HART 601 do not count toward the 12 course requirement.

Because jobs in the field often call for teaching expertise in more than one area, students are encouraged to acquire breadth of knowledge in both their coursework and the topics covered in the qualifying exams. Furthermore, because the dissertation committee requires the inclusion of one member from a department at Rice outside of art history, students are also encouraged to take at least one course in an outside department during the first two years. Up to three (3) graduate courses may be taken outside the department, as approved by the student's advisor. Independent Study courses should have their format and expectations discussed between student and course supervisor and established by the second week of the term.

## **Foreign Languages**

Reading knowledge of at least two languages other than English is required. These languages must be relevant to research in the student's field of study and must be approved by the student's advisor. A third language may also be strongly recommended by

the student's advisor. The first language proficiency exam must be taken by December 15 of the first semester of the first year, and the second exam taken by May 1 of the second semester of the second year. If the student fails either exam, s/he may retake them no more than two additional times. The first exam must be passed within a year of the original exam.

The second exam must be passed for the student to enter into candidacy, and no later than September 15th of the fourth year. If necessary, students are strongly encouraged to begin study of their second language at the start of their first year.

For language exams, the student's advisor will select a text in the target language that is close to the student's interest. The student will not be told ahead of time the book from which the selection will be taken. The student will have two hours to translate approximately 500 words. The student may use a printed dictionary (but not an online dictionary or translation program). The completed exams should be turned in at the end of the time period. The exam will then be given to two members of the art history faculty to be graded according to a rubric, which is available for students to consult before the exam. Exams will be graded and the result reported to the student in most cases within a few weeks, except if the exam is taken over the summer.

Students are encouraged to explore Rice language courses covered by tuition waivers during Fall and Spring terms. Departmental funding is also available to support independent language study; inquiries should be made to student's graduate advisor.

## **Graduate Research Paper**

In the Spring term of their second year, students are required to complete a substantial research paper, as part of the HART 503 course. In preparation for this paper, the student should submit a topic and preliminary bibliography for the graduate research paper to his or her advisor by the end of Fall term of the second year. The purpose of the paper is to demonstrate research skills in art history including the ability to develop a convincing argument, to use visual evidence, to undertake research in foreign languages where applicable, and to develop an original thesis. The paper topic should be the result of careful thought and planning between student and advisor. It should not be thought of as a preliminary version of a dissertation, but rather an opportunity to explore in depth a topic of interest, perhaps related to course work. It need not, however, be outside of the student's primary field of study and may end up being related to an eventual dissertation topic. The topic of the paper, and a preliminary bibliography, should be discussed with the advisor before the end of the Fall semester of the second year.

The length of the graduate research paper should, in most cases, range from approximately 30 to 50 pages, not including endnotes and illustrations. The paper will be graded by the faculty member supervising the project in consultation with a second reader. The paper need not be supervised by the student's primary advisor. In the case that the supervisor of the paper is not the student's primary advisor, however, the advisor should be the second reader. If the supervisor of the paper is the primary advisor, then student and advisor will consult in regard to a second reader. The paper is due no later than the last day of final exams of the Spring semester of the second year.

## **Teaching Assistantships**

Students in their third year will serve as Teaching Assistants (TAs) in both Fall and Spring semesters. TAs will be assigned to courses based on course enrollments and numbers of TAs available, but in each semester some TAs will be assigned to HART 101 or 102. In some semesters, a TA may be assigned to a different course, based on interest/experience, combined with course size and professors' needs. In both cases, the focus will be on a collaborative process in which TAs are an integral part of the department's teaching, and will be supervised and trained in ways which will help in the development of their pedagogical skills.

For HART 101 and 102, TAs will attend all lectures, grade coursework, and lead weekly discussion sections. Because 101 and 102 are team-taught, TAs will have the opportunity to work with as many as four different faculty members over the academic year. In each case, faculty will meet with the TAs at the beginning of the course to discuss expectations, standards and strategies. Each faculty member will also observe at least one of the sessions taught by each TA. This will be accompanied by frequent contact over the semester during which time issues, strategies, and content can be discussed. The role of the TA in courses other than HART 101 and 102 may vary in detail, but the standards remain the same: they will gain experience by either leading discussion sections or taking over class sessions during the semester and the TA will be observed and given feedback. Also, as with HART 101 or 102, the professor will meet with the TA at the beginning of the semester and frequently over its course to discuss progress, issues, and ideas for the classroom.

## **Qualifying Exams**

The doctoral qualifying exams (HART 600/601) consist of two written exams, followed by an oral exam. Preparation of the

qualifying exams will begin during the summer term between the second and third years, and continue throughout the third year. The written and oral exams must be completed no later than March 25 in the Spring semester of the third year. The exams will cover topics in the student's major field of study and secondary field, as agreed upon with the student's advisor and based on the student's interests and intended area of study for the doctoral dissertation. Passing the qualifying exams is necessary for continuation in the program into the dissertation phase.

The examining committee, chosen by the student in consultation with her/his advisor will consist of three persons: the principal field examiner, the secondary field examiner, and one other faculty member. One faculty member from outside the department is permitted. The major field will be based on a bibliography of no more than nine (9) pages. The minor field bibliography will be no more than five (5) pages. Both bibliographies will be drawn up by the student in consultation with the respective field examiners and will be agreed upon by May 31st of the Spring semester of the student's second year.

The written exam in the major field will be eight (8) hours in length and will take place on a day chosen by the student and agreed to by the advisor, from 9AM – 5PM. The exam will be open-book and students will answer two (2) of four (4) questions. The written exam in the minor field will be 3 ½ hours in length (time of day not specified). It will also be open book and students will answer one (1) of two (2) questions. Student and examiners should work together to determine the scope and nature of the exams. Although it is not required, the written exam may include the identification and discussion of known or unknown images. The oral exam will be attended by the entire committee. Approximately two-thirds of the oral exam will be devoted to the major field, and the rest to the minor field. Although it is not required, the oral exam may also

include identification of specific images. These three exams will be administered over a period of no more than 15 days.

At the conclusion of the oral exam, the student will be asked to leave the room while the faculty consult. Upon returning, the student will be informed of the results of all three exams, for which he/she will be awarded a pass, a pass with distinction, or a fail. Should the student fail any part of the exams, he/she will have until May 31 to retake the failed portion. If the student does not pass at this time, he/she will be dismissed from the program.

### **Dissertation Prospectus**

In the Spring semester of the third year, students will enroll in HART 601, and prepare a prospectus of 10-12 pages plus bibliography on their dissertation topic to be presented to their advisor and dissertation committee. Students are encouraged to think of the dissertation prospectus as a base document for their dissertation research and writing phases. It should clearly present the dissertation's topic, significance and contribution to the field(s), historical context, methodology and archival sources, and preliminary structure. Format details should be agreed upon with the dissertation advisor.

The dissertation committee should be composed of three members approved by the department's graduate committee: the student's departmental advisor, who serves as the committee chair/dissertation director; a second faculty member from within the department; and a third reader from a different department at Rice. All committee members must be a tenured or tenure-track faculty members at Rice University. Additional members may be added to the committee, including faculty from other universities or scholars at other institutions such as museums, but these members cannot replace any of the three required Rice faculty.

The student will give an oral presentation of their dissertation prospectus to the dissertation committee, as well as other faculty and students. This presentation could occur during the last week of the Spring term of the third year, or (with the permission of the principal advisor) could be given during the first weeks of the Fall semester of the fourth year. Before the oral presentation, the dissertation committee must have received a draft of the prospectus. The student will submit the final version of the prospectus to the dissertation committee by May 10 of the third year. The deadline for prospectus approval by the dissertation committee is May 31. The final version of the prospectus will be placed in the student's file.

Once the student has passed the doctoral exams and has had the prospectus approved by the dissertation committee, the student will file a petition for approval of candidacy for the PhD with the Office of Graduate Studies, with the help of the Graduate Program Administrator.

Filing for PhD candidacy must be done in accordance with each student's own time boundaries. The term "PhD Candidate" refers only to persons so certified by the Office of Graduate Studies. The university requires that students pursuing the PhD must be approved for candidacy before the beginning of the ninth semester of their residency at Rice.

After the dissertation topic has been approved, it must be registered with the College Art Association. This will be kept on file at the CAA and published yearly in the June issue of the Art Bulletin, thereby alerting the art historical public that a given subject has been chosen for a dissertation.

#### Dissertation

A dissertation represents independent and original research, equivalent to a publishable book, which makes a significant

contribution to the current body of knowledge in the field. It must show a mastery of the literature in the subject, be written in acceptable literary style, and conform to the standards outlined on the Rice University Office of Graduate Studies website. Dissertations may be written on any subject that falls within the supervisory competence of a permanent member of the department.

<u>Development of the Dissertation:</u> The dissertation advisor has primary responsibility for directing all phases of the dissertation after the proposal has been approved. The candidate should arrange for regular meetings with the advisor to review progress. Candidates are responsible for establishing a schedule for dissertation completion and review, and for keeping the members of their committee informed about the progress of their work. The members of the committee, in turn, should review the dissertation in a timely manner, approving a preliminary form of the thesis before scheduling the oral defense.

<u>Defense and Submission of the Dissertation:</u> When the advisor, in consultation with other members of the committee, feels that the dissertation has reached a final stage, a date for the oral examination in defense of the dissertation may be set. It is intended to be an examination of a completed work and should be scheduled by the student only after consultation with the advisor, who agrees that the dissertation is essentially completed and ready to be defended. All members of the thesis committee must be present for the oral defense.

The defense will consist of a presentation by the student of the work (usually twenty to thirty minutes in length), followed by questions and general discussion. The total length of the oral defense and the subject matter on which the candidate is questioned are left to the judgment of the committee. Approval requires a unanimous vote. In the event of a split vote, the Dean of Graduate Studies determines the review procedure after consultation with the student, the department chair (or the school dean), and the committee.

The oral defense must be announced at least two weeks in advance. The announcement is to be submitted to the Office of Graduate and Postdoctoral Studies by entering the information into the Graduate Students Thesis Defense Announcement form at <a href="https://events.rice.edu/rgs">https://events.rice.edu/rgs</a>. A copy of the dissertation must be submitted to the department no less than two calendar weeks prior to the date of the oral defense.

A candidate must be enrolled in the semester in which his or her oral defense is held. Students who defend during the summer must enroll in the summer session of classes. For the purpose of the oral defense only, enrollment in a semester is considered valid through the Friday of the first week of class of the following semester. Students passing the oral defense on or before the end of the first week of classes of any semester do not have to register for that or any subsequent semester even though they may be continuing to make minor revisions to the final copy of their dissertation.

Should a candidate fail, the committee chair may schedule a second defense. Students who fail a second time will be dismissed from the university. Students must upload a copy of their approval of candidacy form, signed by the dissertation committee signifying successful defense of the dissertation, to the thesis submission website within one week after the oral defense.

The final dissertation, along with the original approval of candidacy form and two signed copies of the dissertation's title page, must be turned in to the Office of Graduate and Postdoctoral Studies within six months of the defense, and in order for the PhD degree to be conferred. Instructions

for dissertation submission and guidelines for formatting are available at: <a href="https://graduate.rice.edu/thesis">https://graduate.rice.edu/thesis</a>.

## **Mentored Teaching**

A mentored teaching program will be available to in-residence students beginning in their sixth year, with applications due in by January 15 of the preceding year. This will represent an opportunity to build on the teaching assistant experience of the third year, while giving students a means to build their teaching resume during the last year of the dissertation and as they begin to go onto the job market, or prepare to go on it the next year. Students will work with the professor, sharing equal responsibility for every aspect of the course, including syllabus development, teaching and grading evaluation. This would build on the TA experience by offering mentoring and feedback within the context of a peer relationship. The mentored teaching program is not open to students in the Museum Professionals track.

## **Evaluation of Student Progress**

At the end of every year, the DGS will write a letter evaluating each student's progress through the program. That letter will be placed in the student's file and given to the student and his/her advisor.

First Year Review: At the end of the Spring term of the first year and after close evaluation of written and oral work, the advisor and/or DGS will meet with the student to discuss his or her progress through the program. Any problems regarding the student's performance will be discussed at this time. A student whose GPA falls below 3.0 or who has received a grade below a B- in a graduate course will be given an unsatisfactory report. The case will be discussed by the graduate committee and the student may be dismissed. Improvement must be demonstrated by the end of the subsequent semester. For students on the Museum Professionals track, first- and second-year reviews will follow the same procedure.

Second Year Review (Museum Professionals' Third Year Review): In addition to the first-year evaluation procedures described above, each second-year student will meet at the end of the fourth semester with the DGS and/or advisor to discuss his/her progress. Upon successful completion of all coursework, a language exam, and the graduate research paper (HART 503 and HART 504), students may apply for a nonthesis Master's degree.

Thereafter, all students in the program will be evaluated at the end of each Spring term and have their progress deemed satisfactory or unsatisfactory. Satisfactory evaluation is based on the student's successful completion of the requirements of a given year according to the student's advisor's assessment in consultation with the dissertation committee. Once candidacy has been granted, it is important for the student to keep his/her advisor informed about his/her dissertation progress. If a student receives an unsatisfactory evaluation, he/ she will have one semester to improve or face dismissal. The Department of Art History follows the process established by the Office of Graduate Studies for handling petitions, appeals, and grievances. For more information, please see <a href="https://ga.rice.edu/GR\_disputes/">https://ga.rice.edu/GR\_disputes/</a> and <a href="https://ga.rice.edu/GR\_disputes/">https://ga.rice.edu/GR\_disputes/</a>

#### **Recommended Timetable**

#### Year 1

Six (6) courses taken (three in the Fall and three in the Spring) including HART 590 (Methods) in the Fall. First language exam taken by December 15 of the Fall semester. By the end of the first week of the Spring semester, students should have identified an advisor who has agreed to work with him or her. Museum internships are discouraged until the third year although museum-based projects may count as an independent study course with approval of the faculty advisor.

#### Year 2

Six (6) courses taken (three in the Fall and three in the Spring) including HART 503 (graduate research paper) in the Spring. By the end of Fall term of the second year, the student should submit a topic and preliminary bibliography for the Graduate Research Paper to his or her advisor. Students must take a second language exam by May 1. Upon the successful completion of all coursework, one language exam and the graduate research paper, the student may apply for an MA degree to be conferred.

#### Year 3

All students serve as teaching assistants for both semesters. In the Fall, the students will take HART 600 (independent study in preparation for qualifying exams). In the Spring, the students will take HART 601 (independent study to prepare qualifying exams and dissertation prospectus). Qualifying exams are to be taken by March 25. Students will present their dissertation prospectus publicly on the last week of classes of the Spring semester and submit the final version to their dissertation committee by May 10. Students must file for PhD candidacy once their prospectus is approved by their dissertation committee.

#### Year 4

Students will be engaged in research and writing dissertation and will thus be enrolled in HART 800 each semester until the completion of their dissertation. Students may ask to serve as teaching assistants, research assistants, or museum interns or fellows for one or both semesters. Students are encouraged to apply for outside funding for dissertation research. If s/he receives outside funding for the fifth year, the student may defer the stipend from Rice until the sixth year. Residency is not required.

#### Year 5

Students will be engaged in research and writing dissertation (enrolled in HART 800 each semester until the completion of dissertation). In-resident students may apply to teach in the mentored teaching program, as well as other teaching opportunities on campus. Residency is not required.

#### Year 6 and Later

Students will be engaged in research and writing the dissertation (enrolled in HART 800 each semester until the completion of dissertation). Residency is not required. Students should be aware of degree time boundaries, as set by the university and the Office of Graduate Studies.

#### **Recommended Timetable for Museum Professionals**

#### Year 1

Four (4) courses taken (two in the Fall and two in the Spring) including HART 590 (Methods) in the Fall. By the end of the first week of the Spring semester students should have identified an advisor who has agreed to work with him or her. First language exam taken by May 1.

#### Year 2

Four (4) courses taken (two in the Fall and two in the Spring). By the end of Spring term, the student should submit a topic and bibliography for the Graduate Research Paper to his/her advisor.

#### Year 3

Two (2) courses taken (one in the Fall and one in the Spring) as well as HART 503 (Graduate Research Paper) in the Fall and HART 600 (independent study in preparation for qualifying exams) in the Spring. Students must take a second language exam by May 1 of the third year. Upon the successful completion of all coursework, one language exam and the graduate research paper, the student may apply for an MA degree to be conferred.

#### Year 4

Two (2) courses taken (one in the Fall and one in the Spring, which is HART 601 (independent study to prepare qualifying exams and dissertation prospectus). Qualifying exams are to be taken by March 25. Students will present their dissertation prospectus publicly on the last week of classes of the Spring semester and submit the final version to their dissertation committee by May 10. Students must file for PhD candidacy once their prospectus is approved by their dissertation committee.

#### Year 5

Students will be engaged in research and writing dissertation, and will thus be enrolled in HART 800 each semester until the completion of their dissertation. Students may ask to serve as associate instructors, teaching assistants, research assistants, or museum interns or fellows for one or both semesters. Students are encouraged to apply for outside funding for dissertation research. If he/she receives outside funding for the fifth year, the student may defer his/her stipend from Rice until the sixth year. Residency is not required.

#### Year 6 and Later

Students will be engaged in research and writing the dissertation (enrolled in HART 800 each semester until the completion of dissertation). Residency is not required. Students should be aware of degree time boundaries, as set by the university and the Office of Graduate Studies.

## **Awards and Fellowships**

#### **Tuition Waivers & Stipends**

All students accepted into the PhD program will receive a full tuition waiver for five (5) years. In addition, all full-time graduate students (with the exception of Museum Professionals) will receive a yearly stipend of \$26,000 for five (5) years. After the first five years, a tuition waiver exception may be granted for a particular semester in which a student is receiving a fellowship, or serving as a teaching or research assistant. In summer term, when students are only required to register for research hours, no tuition is charged and thus no tuition waivers are needed.

## **Departmental Awards & Internships**

Beyond the annual stipend, the department offers a number of awards and paid internships. Depending on the type of award, additional funding may be tax eligible.

#### Summer Research

(1st and 2nd Year only /1st-3rd Year for Museum Professionals)

Students may apply for summer research funds to cover costs of travel and research for their qualifying paper or potential dissertation topics by submitting a proposal (1 page) and a budget. Awards up to \$5,000 are possible but not guaranteed; if such an award is granted twice to the same student, the total amount of both will not exceed \$5,000. Application deadline: March 15.

## <u>Brown Foundation Dissertation Research Award</u> (ABD Students Only)

Students who expect to pass their Qualifying Exams and advance to candidacy may apply for a Brown Foundation Dissertation Research Award. The primary purpose of the award is to allow students to travel and undertake research necessary for

their dissertation. Students must present a detailed proposal (no more than 4 pages) and a budget. The student must also show proof of application to outside funding sources. Awards up to \$10,000 are possible, but funds are not guaranteed; if such an award is granted twice to the same student, the total amount of both will not exceed \$10,000. Application deadline: March 15. Final confirmation of the award and the release of funding will occur only after the student has the qualifications that Spring to advance to candidacy (passed all Qualifying Exams, two language exams, and have an accepted dissertation prospectus).

## Brown Foundation Dissertation Writing Award (6th-Year Students Only)

Students in their 5th year who anticipate essentially finishing their dissertation in their 6th year (and Museum Professionals in their 6th year who anticipate finishing their dissertation in their 7th year) may apply for a Brown Foundation Dissertation Writing Award. The primary purpose of the award is to allow students the time needed to finish writing their dissertation. The student must also show proof of application to outside funding sources. Students must present a proposal of the work they wish to accomplish in the sixth year (no more than one page). Only one award is offered every year. The award is \$26,000, to be paid out over 12 months as a 6th-year stipend, and qualifying the student for tuition waivers during the semesters corresponding with the award. Application deadline: March 15.

#### Conference and Exhibition Travel

Graduate students may apply for funds to cover the costs of attending a conference, presenting at a conference, or visiting an exhibition or museum collection related to research in their field of study (flight, hotel, conference fees, and/or entrance fees). Each type of funding may only be awarded twice during a student's time in the program, and funds are not guaranteed. Students must submit a proposal and budget, to be reviewed by the Graduate Committee. Conference attendance awards will not exceed \$500 and exhibition travel awards will not exceed \$750; conference presentation awards do not have a set limit. Application deadlines: October 15 and March 15.

## Intensive Language Study

The department can award grants of up to \$2,000 per semester or summer session for intensive language study. The language must be a target language in the student's field of research and preference is given to languages not taught at Rice during the academic year. In exceptional cases, funds for private tutoring in languages not taught at Rice may be available. Students should discuss intensive language study with their advisor or DGS; applications are accepted on a rolling basis.

## Brown Foundation Mentored Teaching Awards (Sixth-year students and up)

Beginning in their fifth-year, students (with the exception of those in the Museum Professional program) may apply to team-teach a course with a faculty member in the upcoming academic year. This application should be generated in partnership with a faculty member. The student would be a mentor-professor, sharing in responsibility for every aspect of the course, including syllabus development, teaching and grading evaluation. The student should submit a proposal describing the course accompanied by a statement from the faculty mentor describing the student's role as mentored teacher. One award may be offered every semester. The award is \$7,500, to be paid out as stipend, and may qualify the student for a tuition waiver in the semester

that the course is being taught. Application due: January 15.

#### Brown Foundation Research Assistantships

Graduate Students who will be in their 3rd to 6th year (Museum Professionals 4th-7th year) are eligible to apply to be a research assistant, and work on a project with a faculty member for one semester. Students should submit a proposal describing the project, accompanied by a statement from the faculty member with whom they would like to work about the student's potential contribution to the project. Research assistantships require up to 10 hours of work per week, and students receive a \$5,000 stipend during the semester that they work and may also qualify for a tuition waiver. Two research assistantships are available each year, and a student may only receive the award once during his/her time in the program. Application deadlines: October 15 and March 15.

## William A. Camfield Fellowship for Graduate Students at the MFAH (Not open to students on the Museum Professionals track)

Graduate Students in any year may apply for a museum internship at the MFAH to work on a specific project or exhibition defined by the museum curators. The project or area of research changes every year. Finalists chosen by the Department of Art History will be interviewed by the curators of the MFAH for final selection. Award is \$10,000 per year. Application deadline: March 15.

## Art History Graduate Student Symposium

Students in any year may apply for funding (up to \$15,000) to support a symposium or conference organized and run by and for graduate students. Proposals and a budget for the symposium and invited speakers should be submitted by October 15 and March 15.

### **Rice University Awards & Internships**

(Internships are not open to students on the Museum Professionals track)

#### John & Dominique de Menil Fellowship

The John & Dominique de Menil Fellowship offers one undergraduate or graduate art history student the opportunity to work as an intern for one academic year at The Menil Collection under the guidance of the museum's internationally respected curatorial departments. Area and field of research are open. Finalists chosen by the Department of Art History will be interviewed by the curators of TMC for final selection. Award is \$3,000 per year. Application deadline: March 15.

http://www.menil.org/collections-overview.html

## Jameson Fellowship

The Jameson Fellow will spend the academic year as an intern at the Bayou Bend Collection of the Museum of Fine Arts, Houston. The annual stipend is \$13,000. Additional funds (up to \$1,500) are reserved for a research trip during the time of the Fellowship. Students can look for application information on the department website beginning on January 15 or contact Prof. Joseph Manca at manca@rice.edu. For information on the Bayou Bend Collection go to <a href="http://www.mfah.org/visit/bayou-bend-collection-and-gardens/">http://www.mfah.org/visit/bayou-bend-collection-and-gardens/</a>

## Rice University Wagoner Foreign Study Scholarship Program

James T. Wagoner '29 loved to travel, and he loved Rice, so he made provisions that after his death a study-abroad scholarship for students would be established in memory of his late wife and parents. The Wagoner Foreign Study Scholarship provides students and alumni the opportunity to conduct research abroad for a minimum of eight weeks to one year. For application and deadline information go to <a href="https://graduate.rice.edu/wagoner">https://graduate.rice.edu/wagoner</a>

### Rice University Fondren Library Research Awards

Fondren Library's annual Research Award program is funded by the Friends of Fondren Library and recognizes students who demonstrate extraordinary skill and creativity in the application of library and information resources to original research and scholarship. For application and deadline information go to http://library.rice.edu/prizes

## <u>Humanities Research Center (HRC) Funding for Graduate Students</u>

Since its establishment in 1987, the Humanities Research Center has been committed to fostering connections among diverse disciplines while promoting the research goals of the humanities broadly construed. This commitment includes generous and varied funding opportunities for graduate students, including opportunities for research, travel, teaching, and fellowships. Please visit <a href="http://hrc.rice.edu/calls-deadlines">http://hrc.rice.edu/calls-deadlines</a> for an up-to-date list of calls and deadlines.

#### **Important Dates**

(This list does not include university-wide awards and fellowships. For deadline information on the university awards, as well as the Menil and Jameson fellowships, please refer to individual websites and the department's Awards and Fellowships webpage, respectively.)

#### October 15

Applications due for Conference and Exhibition Travel funds, Brown Foundation Research Assistantships, and Graduate Student Symposium funding

#### December 1

Deadline for first-year students (except Museum Professionals track) to take first language exam

#### January 15

Brown Foundation Mentored Teaching applications due, for potential Fall or Spring courses for the following academic year

#### **End of Week 1 of Spring Semester**

Deadline for first-year students to identify a faculty advisor

#### March 15

Applications due for Brown Foundation Dissertation Research and Writing Awards, Summer Research, Conference and Exhibition Travel, Brown Foundation Research Assistantships, Graduate Student Symposium, and the MFAH Camfield Fellowship

#### March 25

Last day for all third-year students (fourth-year Museum Professionals students) to complete their Qualifying Exams

## **Last week of classes Spring semester**

Third-year students' (fourth-year Museum Professionals students') oral presentation of Dissertation Prospectus

### May 1

Last day for all second-year students (third-year Museum Professionals students) to take their second language exam

### Last day of finals (First week of May)

Last day for first-year Museum Professionals students to pass their first language exam

Last day for all second-year students (third-year Museum Professionals students) to turn in final version of Graduate Research Paper

#### **May 10**

Deadline for third-year students (fourth-year Museum Professionals students) to submit final version of Prospectus to dissertation committee

### **May 31**

Last day for third-year students (fourth-year Museum Professionals students) who have failed any portion of Qualifying Exams to retake that portion

Last day for all second-year students (third-year Museum Professionals students) to complete bibliography for qualifying exams

Deadline for dissertation advisors to approve dissertation prospectus. Once prospectus is approved, students must file for PhD candidacy

## **Faculty**

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#### **Administration**

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#### **Student Resources**

Office of Graduate and Postdoctoral Studies

https://gps.rice.edu

Student Health Services

https://health.rice.edu/

Rice Wellbeing & Counseling Center

https://wellbeing.rice.edu/rice-counseling-center

Office of Sexual Violence Prevention & Title IX Support\* https://safe.rice.edu/

\*Rice encourages any student who has experienced an incident of sexual, relationship, or other interpersonal violence, harassment or gender discrimination to seek support. There are many options available both on and off campus for all graduate students, regardless of whether the perpetrator was a fellow student, a staff or faculty member, or someone not affiliated with the university. Students should be aware when seeking support on campus that most employees are required by Title IX to disclose all incidents of nonconsensual interpersonal behaviors to Title IX professionals on campus who can act to support that student and meet their needs. The therapists at the Rice Counseling Center and the doctors at Student Health Services are confidential, meaning that Rice will not be informed about the incident if a student discloses to one of these Rice staff members. Rice prioritizes student privacy and safety, and only shares disclosed information on a need-to-know basis. If you are in need of assistance or simply would like to talk to someone, please call Rice Wellbeing and Counseling Center, which includes Title IX Support: (713) 348-3311. Policies, including Sexual Misconduct Policy and Student Code of Conduct, and more information regarding Title IX can be found at https://safe.rice.edu.

