

INDEPENDENT STUDY AGREEMENT

Graduate students in the Department of Art History who are interested in pursuing intensive semester-long study of a particular topic not included in the curriculum are able to enroll in **HART 504 (Independent Study)**, or a graduate-level course (500/600) in another department, as an alternative to established courses. With the permission of the instructor, the student and instructor must devise a plan for the course, which must be shared with the student's department by the end of the second week of the semester. To officially register for the course, the Office of the Registrar's Graduate Special Registration Request Form is also required (please see https://registrar.rice.edu/online_forms#GR).

Student name: _____ Student ID#: _____

Term: _____ Instructor overseeing course: _____

Course Prefix/#: _____ Course title: _____

If undergraduate equivalent exists, list its course prefix/number: _____

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 Attached is a description of the agreed upon plan of study to this form, which includes a short description of the topic and how it will be covered (one paragraph), a schedule of meetings between the faculty member and the student (once a week for X hours, e.g), a preliminary reading list, a list of the written assignments (i.e., Final seminar-length paper, or 4 short (3-page) response papers on different aspects of the topic), and an explanation of what the grade and evaluation will be based on. (This plan can also serve as the syllabus that must be uploaded to ESTHER by the instructor.)
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By my signature, I acknowledge the established course plan, as outlined in the attached document, and agree to the expectations that have been set for earning course credit.

Student signature: _____ Date: _____

Instructor signature: _____ Date: _____

[Please submit this form and direct any questions to the Graduate Program Administrator no later than the Friday of the second week of the academic semester.

The Graduate Special Registration Request Form should be turned into the Office of the Registrar.]